

VRIS UPDATE

Job Planning Chapter
Discover The Job That Works For You Booklet
11/13/2007
Number 120

SUMMARY OF UPDATES

1. A new program chapter has been written. It is titled Job Planning. There are no changes to current practice. The chapter has been written to document current policy and process.
2. The Discover the Job that Works for You Booklet has been revised. Step 1, Activity 1 in the Discover the Job that Works for You Booklet has been changed from the six Interest areas currently in QUEST that were based on the Holland Theme Scales to the six Career Fields used by Nebraska Career Connection. These career fields are being used by schools in Nebraska and eventually the Nebraska Career Connection website will be available for all Nebraskans. The Nebraska Career Connection website can be used with both our adult and transition clients.

The Career Fields in the revised booklet are:

- Business, Marketing, and Management
 - Environmental and Agricultural Systems
 - Communication and Information Systems
 - Industrial, Manufacturing, and Engineering Systems
 - Health Sciences
 - Human Services and Resources
3. The Preferences Screen (Assessment Tab) has been split out into two screens: Values and Interests. This change was made to accommodate the changes made to the Discover the Job that Works for You booklet and the changes to Step 1 that now uses the Nebraska Career Connection Career Fields instead of the Holland Theme Scales.

You will select which booklet revision you are using (inside back cover of booklet to find the date) when you begin the IPE data entry screens. Depending on which booklet you are using will determine which screens you will get for Interests, the Nebraska Career Connection Career Fields or the Holland Theme Scales.

4. The Nebraska Career Connection website has been added to Step 2-Career Exploration.
5. The errors previously found in Step 5 for IPE Community Services and Supports have been corrected. The checkboxes for *VR*, *Individual*, and *Other* found on pages 45 and 46 of the Booklet have been moved from the *Where Will I get Them?* column to the *Who will pay for them?* column.

6. A statement has been added to the Discover Activity 7 – Job History (page 17), indicating if the client has no paid, nonpaid, or volunteer experience write “None” on the top of the page for Job 1.
7. The IPE Terms are now available in Spanish.

VRIS POSTING

The Job Planning chapter has been posted on VRIS. Refer to Program Manual – Main Menu-Employment Program to find this chapter.

IPE Terms in Spanish can be found on VRIS, Case Service Forms, IPE Terms-Spanish.

QUEST UPDATE

Changes to the IPE data entry screens have been made to reflect which version of the booklet your consumer is using.

TEAM COMMUNICATION

Area Administrators and Office Directors should review the Job Planning chapter and the changes to the Discover the Job that Works for You booklet at their next staff meeting. The revised Booklet will be sent to all offices during the week of November 12, 2007. Offices should use the remainder of the Booklets they have on hand.

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